

# How to submit your thesis

Important information!

Thesis submission is electronic, in PDF form, via the “Uebungsgruppen System”. The link is:

<https://uebungen.physik.uni-heidelberg.de/uebungen/thesis.php>

You will also get an automatic email from the system one week prior to the deadline, which also contains the link. The submission portal is personalized, so you have to log in to the “Uebungsgruppen System” with your university account.

Please take time to **read and understand** the following:

- This portal is only open after you officially registered your thesis at the student secretariate. Unregistered theses cannot be submitted.
- The deadline is hard:** On the day of the deadline, the portal automatically closes at 23:59. You cannot submit your thesis anymore after this date+time.
- To avoid last-minute upload-catastrophes, do yourself a favor: **Submit a preliminary version of your thesis several days before the deadline**, and re-upload successively improved versions as the time of the deadline approaches. All prior uploaded versions will be overwritten, only the latest remains. *The last uploaded version on 23:59 of the day of the deadline will automatically be the final submitted version.* You do *not* need to klick any “submit” button.
- If (and only if) you want to submit before the deadline (for example: you want to submit your thesis a week before the deadline, because you need your diploma as soon as possible), then you can klick the “submit now” button. However, if you confirm this, you cannot undo it anymore. We advise against using this button, unless you really have to.